



POWER SYSTEMS, INC. EMPLOYMENT APPLICATION

Power Systems is an equal opportunity employer and does not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state or federal law. Qualified applicants are considered for all positions without regard to age, race, color, marital status, religion, national origin, veteran's status, disability or any other legally protected class. Equal access to employment, services and programs are available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the organization.

PRE-EMPLOYMENT TESTING FOR ILLEGAL DRUGS MAY BE REQUIRED

Position applying for: _____ **Date:** _____

Applicant Information:

Last Name _____ First Name _____ MI _____

Address _____

City _____ State _____ Zip _____

Telephone Number (_____) _____ SSN _____

Driver's License #: _____ State of Issue: _____ Exp. Date: _____

Best Time to Contact: ____ : ____ AM or PM (please circle one)

Availability to Start / Date: _____ Salary Expectations: _____

Status Desired: Full Time Part Time Temporary F/T or P/T

Referral Source: _____ Relationship: _____

- | | | |
|---|----|-----|
| Are you legally eligible for employment in the United States? | No | Yes |
| Are you under the age of 18? | No | Yes |
| If yes, can you provide proof of your eligibility to work? | No | Yes |
| Do you have reliable transportation? | No | Yes |
| Do you have any objection to working overtime if necessary? | No | Yes |
| Can you travel if required by this position? | No | Yes |
| Have you previously applied for employment with Power Systems? | No | Yes |
| Are you currently employed? | No | Yes |
| Have you ever been convicted of a crime? | No | Yes |
| If yes, please explain. (A conviction will not necessarily disqualify you from the job) | | |

EDUCATION:

	Name / Location	Number of Years Completed	Major & Degree
High School	_____	_____	_____
College / University	_____	_____	_____
Graduate School	_____	_____	_____
Technical School	_____	_____	_____
Other	_____	_____	_____

EMPLOYMENT / WORK EXPERIENCE

Start with your present or most recent employer. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin.

EMPLOYER	
Dates of Employment (Month / Year) From _____ To _____	
Job Title _____ Supervisor: _____	
City / State / Zip _____ Telephone # (_____) _____	
Weekly Starting Salary _____ Weekly Final Salary _____	
Describe Duties / Responsibilities / Accomplishments _____	

Reason for Leaving _____	

May we contact?	No Yes

EMPLOYER	
Dates of Employment (Month / Year) From _____ To _____	
Job Title _____ Supervisor: _____	
City / State / Zip _____ Telephone # (_____) _____	
Weekly Starting Salary _____ Weekly Final Salary _____	
Describe Duties / Responsibilities / Accomplishments _____	

Reason for Leaving _____	

May we contact?	No Yes

EMPLOYER	
Dates of Employment (Month / Year) From _____ To _____	
Job Title _____ Supervisor: _____	
City / State / Zip _____ Telephone # (_____) _____	
Weekly Starting Salary _____ Weekly Final Salary _____	
Describe Duties / Responsibilities / Accomplishments _____	

Reason for Leaving _____	

May we contact?	No Yes

Name: _____

Position: _____

Date: ____/____/____

EMPLOYER

Dates of Employment (Month / Year) From _____ To _____

Job Title _____ Supervisor: _____

City / State / Zip _____ Telephone # (_____) _____

Weekly Starting Salary _____ Weekly Final Salary _____

Describe Duties / Responsibilities / Accomplishments _____

Reason for Leaving _____

May we contact?

No Yes

PROFESSIONAL AFFILIATIONS (List any professional clubs, organizations, societies or groups to which you belong that directly relate to your qualifications for the job for which you are applying):

SPECIAL SKILLS (List any special knowledge, skills or abilities that directly relate to the job for which you are applying):

BUSINESS REFERENCES (Required):

Name _____ Company Name _____

Position _____ Telephone # (_____) _____

Address _____

How long have you known this person? _____

Name _____ Company Name _____

Position _____ Telephone # (_____) _____

Address _____

How long have you known this person? _____

Name _____ Company Name _____

Position _____ Telephone # (_____) _____

Address _____

How long have you known this person? _____

State any additional information you feel may be helpful to us in considering your application.

I CERTIFY that the answers and information contained in this application for employment are true and correct, to the best of my knowledge. I understand that any misrepresentation or omission of facts on my application may be justification for refusal to hire, or termination of employment. I authorize Power Systems, Inc. / Their Agent to contact, obtain and verify the accuracy of information contained in this application from all previous employers, educational institutions, organizations and references. I further understand that an investigative report may be made as to my character or general reputation. I also hereby release from liability Power Systems, Inc. and their representatives for seeking, gathering and using such information to make employment decisions. Upon written request by me, within a reasonable time period, Power Systems, Inc. will make available to me, the nature and scope of all reports obtained.

I understand that information contained in this application or the granting of an interview is not intended to be any kind of employment contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination.

In the event of employment, I acknowledge there is no specified length of employment and this application does not constitute an agreement or contract for employment. Accordingly, either I or Power Systems, Inc. / Their Agent can terminate the employment relationship / employment at will, with or without cause, at any time, as long as there is no violation of applicable federal or state law.

I understand that in the event of employment, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the statements above.

Applicant Name (printed) _____

Applicant Signature _____ Date _____

**Thank you for completing this application and for your interest in
Power Systems, Inc.**

For Personnel Use Only

Arrange Interview: **No Yes**

Remarks: _____

Position(s) applied for is open: **No Yes**

Position(s) considered for: _____